DivDat Application Migration Form

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Client Name | Hargray | | Client Code | DIVHRG |
| Print Location |  | Document Type | Comm. And Res. Invoices | |
| Monthly Volume | Residential       Commercial  May     37,595            15,199  June    37,631            12,540  July     44,698            19,251 | Monthly Cycles  5 cycles per month | Commercial files 5 x a month  Com-South-1 x a month  Residential-5 x a month | |

Client Requirements

|  |  |  |  |
| --- | --- | --- | --- |
|  | Commercial files | Com South Files | Residential |
| Color / Mono | Full Color | Full Color | Full Color |
| Simplex / Duplex | Duplex | Duplex | Duplex |
| Perf Up / Perf Down  All 8 ½ x 11 documents | Perf Down-mails from the top | Perf Up – Mails from top | 1st page=Perf down-mails from top  2nd page=no perf  Additional pages=no perf |
| Preprinted Paper / Overlay | Har-012= (1st page)  BLK-118= additional pages (regular 24 lbs paper) | OTS-105-used for all pages  (regular while perf paper) | Har100 = (1st page)  HAR 101 = (2nd page-detail page)  BLK118= addt’l pages (regular white paper) |
| Backer | Yes  On first sheet only  Detail on all subsequent back pgs. | Yes  On first sheet only  Detail on all subsequent back pgs. | Yes  On first sheet only  Detail on all subsequent back pgs. |
| Inserts | Occasionally-client controls in the file | Occasionally-client controls in the file | Occasionally-client controls in the file |
| Informed Visibility (MAILTREK) | Yes (Maureen confirming) | Yes (Maureen confirming) | Yes (Maureen confirming) |
| One Code ACS | Yes | Yes | Yes |
| OCR Scanline | NA | NA | NA |
| Lockbox Address | NA | NA | NA |

Print & Mail Handling (Place a “X” in the box below)

|  |  |
| --- | --- |
| Print and Mail | X |
| Return to Client (Pulls) | NA |
| Shipping Address | NA |

PDF -Stock



Envelopes:

1-9 pages=#10 Cubs 200 (double window with indicia)

10-16 pages=6x9 outside envelope-FC200

17-69 pages=9 x 12 outside envelope-OTS106

Over 69 pages insert into a Priority package (note-this client has low volume in this category)

There are some Canadian and international addresses

Cre=FC-130

Additional Information

There are 5 cycles per month

All files go through an approval process

No suppressions or householding

PDF returns

Pulls file sent electronically and do not print and mail – OSG does not receive these files

3 files=1ounce/2 ounce/and large pkgs.

Job runs based on ounces and not page count

Samples of Processing Reports:

To note:

to\_divdat\_bill\_upload=Commercial files

to\_divdat\_res\_bill\_upload=Residential files

 to\_divdat\_coms\_bill\_upload=Com South files

Output-WordPres Input: Fixed multi record type

August

| **File ID** | **Name** | **Size** | **File Date** | **Receive Date (EST)** | **Status** | **Mode** | **Doc. Count** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 12118047 | to\_divdat\_bill\_upload\_2\_20190815.dat | 326,879,196 | 8/19/2019 10:41:48 AM | 8/19/2019 10:51:00 AM | Retrieved | P | 0 |
| 12111277 | to\_divdat\_res\_bill\_upload\_2\_20190815.dat | 213,473,029 | 8/15/2019 3:08:51 PM | 8/15/2019 3:51:00 PM | Retrieved | P | 0 |
| 12111276 | to\_divdat\_bill\_upload\_2\_20190815.dat | 323,977,216 | 8/15/2019 2:50:16 PM | 8/15/2019 3:51:00 PM | Retrieved | P | 0 |
| 12103097 | to\_divdat\_res\_bill\_upload\_4\_20190812.dat | 197,998,354 | 8/12/2019 12:40:29 PM | 8/12/2019 1:17:00 PM | Retrieved | P | 0 |
| 12103096 | to\_divdat\_bill\_upload\_4\_20190812.dat | 63,642,135 | 8/12/2019 12:39:05 PM | 8/12/2019 1:17:00 PM | Retrieved | P | 0 |
| 12088970 | to\_divdat\_res\_bill\_upload\_5\_20190805.dat | 600,815,632 | 8/5/2019 2:06:35 PM | 8/5/2019 3:11:00 PM | Retrieved | P | 0 |
| 12088942 | to\_divdat\_bill\_upload\_5\_20190805.dat | 142,245,375 | 8/5/2019 2:03:02 PM | 8/5/2019 2:08:00 PM | Retrieved | P | 0 |

July

| **File ID** | **Name** | **Size** | **File Date** | **Receive Date (EST)** | **Status** | **Mode** | **Doc. Count** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 12074715 | to\_divdat\_res\_bill\_upload\_1\_20190729.dat | 162,746,729 | 7/29/2019 11:37:17 AM | 7/29/2019 12:13:00 PM | Retrieved | P | 0 |
|  |  |  |  |  |  |  |  |
| 12074714 | to\_divdat\_bill\_upload\_1\_20190729.dat | 242,605,963 | 7/29/2019 11:31:24 AM | 7/29/2019 12:12:00 PM | Retrieved | P | 0 |
| 12069540 | to\_divdat\_res\_bill\_upload\_3\_20190725.dat | 773,742,760 | 7/25/2019 1:24:30 PM | 7/25/2019 2:31:00 PM | Retrieved | P | 0 |
| 12069539 | to\_divdat\_coms\_bill\_upload\_3\_20190725.dat | 269,555,774 | 7/25/2019 1:18:51 PM | 7/25/2019 2:28:00 PM | Retrieved | P | 0 |
| 12069538 | to\_divdat\_bill\_upload\_3\_20190725.dat | 86,182,452 | 7/25/2019 1:16:54 PM | 7/25/2019 2:27:00 PM | Retrieved | P | 0 |
| 12056668 | to\_divdat\_bill\_upload\_2\_20190716.dat | 14,850,282 | 7/16/2019 10:47:01 AM | 7/16/2019 11:48:00 AM | Retrieved | P | 0 |
| 12055739 | to\_divdat\_res\_bill\_upload\_2\_20190715.dat | 213,938,846 | 7/15/2019 1:59:37 PM | 7/15/2019 2:38:00 PM | Retrieved | P | 0 |
| 12055738 | to\_divdat\_bill\_upload\_2\_20190715.dat | 289,565,182 | 7/15/2019 1:53:17 PM | 7/15/2019 2:37:00 PM | Retrieved | P | 0 |
| 12051789 | to\_divdat\_res\_bill\_upload\_4\_20190710.dat | 194,279,026 | 7/10/2019 11:04:20 AM | 7/10/2019 11:39:00 AM | Retrieved | P | 0 |
| 12051788 | to\_divdat\_bill\_upload\_4\_20190710.dat | 58,962,341 | 7/10/2019 11:02:43 AM | 7/10/2019 11:39:00 AM | Retrieved | P | 0 |
| 12048304 | to\_divdat\_res\_bill\_upload\_5\_20190705.dat | 586,167,174 | 7/5/2019 10:30:39 AM | 7/5/2019 11:06:00 AM | Retrieved | P | 0 |
| 12048303 | to\_divdat\_bill\_upload\_5\_20190705.dat | 111,286,114 | 7/5/2019 10:28:20 AM | 7/5/2019 11:03:00 AM | Retrieved | P | 0 |
| 12044938 | to\_divdat\_res\_bill\_upload\_1\_20190701.dat | 162,048,454 | 7/1/2019 11:03:33 AM | 7/1/2019 11:22:00 AM | Retrieved | P | 0 |
| 12044937 | to\_divdat\_bill\_upload\_1\_20190701.dat | 247,660,573 | 7/1/2019 10:57:10 AM | 7/1/2019 11:21:00 AM | Retrieved | P | 0 |
| **File ID** | **Name** | **Size** | **File Date** | **Receive Date (EST)** | **Status** | **Mode** | **Doc. Count** |

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08/16/19 FAX NO. PROVIDED

PRINT OPERATIONS

divdat

HARGRAY TRANSMISSION/PROCESSING VERIFICATION

DATE 08/16/19

BILL RUN TYPE RESIDENTIAL

PKG SHEETS IMAGES COUNT FILE-ID TYPE

1OZ 008899 017798 004236 012111277 MAIL

2OZ 000008 000016 000002 012111277 MAIL

PUL 006670 013340 003250 012111277 PDF ONLY

\*\*\* 015577 031154 007488 012111277

CRE INSERT 1 INSERT 2 INSERT 3

\*\*\* 003156 004238 000000 000000000

DDCFAX SERVICE 081758 151758 0002 PAGE 1 OF 1

08/15/19 FAX NO. PROVIDED

PRINT OPERATIONS divdat

HARGRAY TRANSMISSION/PROCESSING VERIFICATION

DATE 08/15/19

BILL RUN TYPE COMMERCIAL

PKG SHEETS IMAGES COUNT FILE-ID TYPE

1OZ 005317 010634 002562 012111276 MAIL

2OZ 000615 001230 000122 012111276 MAIL

HS 001211 002422 000043 012111276 MAIL

PUL 002392 004784 000911 012111276 PDF ONLY

\*\*\* 009535 019070 003638 012111276

CRE INSERT 1 INSERT 2 INSERT 3

\*\*\* 002138 002727 000000 000000000

Samples of what Hargray looks like:

 